**STTI Theta Epsilon Chapter**

**University of Central Florida**

**College of Nursing**

**June 13, 2017**

**Minutes**

**Convener:** Vicki Loerzel

**Present:** Vicki Loerzel, Joyce DeGennaro, Patty Geddie, Diane Andrews, Steve Heglund, , Maureen Covelli, Dawn Turnage, Donna Breit, Jayne Willis, Amanda Shultz (web master),

Corrine Medeiros (archivist), Sarah Snoberger (social media)

Kelly Allred (absent), Linda Hennig (absent), Anne Peach (absent).

**Recorder:** Patty Geddie

**Location:** Nemours Children’s Hospital

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| **Agenda Item/****Person Responsible** | **Background/Discussion** | **Action/Outcome****Responsible Person** |
| **Call to order** V. Loerzel | Chapter Goals:1. Membership growth and involvement
2. Focus of chapter: mentoring
3. Policy and Procedure manual in process
4. Chapter involvement in the community
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| **Approval of minutes** | * March minutes
 | Minutes approved |
|  | **Board member updates/reports** |  |
| **President**Vicki Loerzel | * Operating budget and need for budget cuts- see below
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| **Vice- President**Joyce DeGennero | July 1 to July 15 Student Internship program will be open for applications. | Joyce |
| **Treasurer**Diane Andrews | Budget presented. Assets of $56,761.77. Transferred assets to cover expenditures. Discussed and recommended ways to reduce the budget:* Will reduce grant size to 1 Fall grant for $1,000.
* Delete the Travel line item in the budget for $1,500.
* Reduce Excellence award amounts to to $250/each.
 | DianeAll recommendations were unanimous vote “Yes” by board.2018-18 Budget approved with the above changes |
| **Leadership Succession**Dawn Turnage | Election results: Joyce DeGennaro- President-electDiane Andrews- TreasurerJosie Weiss- Leadership CommitteeDawn Eckoff- Governance Committee |  |
| **Governance** Kelly Allred | No report |  |
| **Counselor**Stephen Heglund | No report |  |
|  | **Old Business** |  |
| STTI TE Calendar and Policy and Procedure manual | Will be drafted this summer | Vicki |
| Nursing Scholarship DayMaureen | April 10, 2018 at same Double Tree Hotel site. |  |
| Spring meeting | To recognize Past presidents: Susan Chase, Maureen Covelli, and Jayne Willis. | Vicki |
| Chapter grantsVicki | Next grant in Fall |  |
| AwardsDonna | 3 Nursing Excellence AwardedIris Appendrot for Service Daleen Penoyer for Scholarship Jayne Willis for Leadership.Susan Chase received the Distinguished Friend of Theta Epsilon award.  | Vicki |
| New member Committee UpdatesJoyce/Vicki | * Need chair and committee
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| Web and mediaAmanda | * Website to be developed this summer.
 | Amanda |
| **New Business** |
| 2017 Day of Service | * Committee needs to be developed to plan
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| **Annual Business meeting** | * Held at Nemours Children’s Hospital
* Current chapter board acknowledged. Summary of year presented to members, results of the election announced as above, budget presented. Excellence and Distinguished Friend Awards given. Call for volunteers.
* Toni Kristopherson spoke about Nemours. Tours given of the facility.
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|  | **Important Dates** |  |
| Board Meeting Schedule  | TBA |  |
| **Other dates** | March 23, 2018- InductionApril 10, 2018- Scholarship Day |  |

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| **2016-17 Board members** |
| **President:** Vicki Loerzel\* (2016-18)**Vice President**: Joyce DeGennaro\* (2016-17)**Treasurer**: Diane Andrews\* (2015-17)**Secretary**: Patty Geddie\* (2016-18)**Counselor**: Stephen Heglund\* (2016-18)**Past- president**: Maureen Covelli**\***denotes voting members | **Leadership Succession Committee**Dawn Turnage- Chair (2015-17)Linda Hennig (2016-18)Anne Peach (2016-18) Elizabeth Kinchen (2016-18)**Governance Committee**Kelly Allred- Chair (2015-17)Jayne Willis (2016-18) Selena Tully (2016-18)Donna Breit (2016-18) |